



City of Fredericksburg  
COMMUNITY PLANNING & BUILDING DEPARTMENT  
715 Princess Anne Street / P.O. Box 7447  
Fredericksburg, VA 22404  
Telephone: (540) 372-1179

## **Application for A-Frame Sign Permit In Public Right-of-Way**

### **Signs shall be:**

1. The City of Fredericksburg regulates signs to ensure public safety, to protect property values and to maintain the visual attractiveness of the City and its environment.
2. A-Frame signs are not allowed without a permit.
3. Only one (1) A-Frame sign is permitted per building. Advertising space should be subdivided as necessary to accommodate the number of businesses approved for the sign.
4. Sign placement must maintain at least a five (5) foot minimum pedestrian walkway along the sidewalk. Sign must allow for pedestrian movement and safety, including the ability to safely cross the street and safely enter and exit from cars and buses.
5. Sign placement must allow clear access to curb ramps and cannot block private driveways, alleys or walkways.
6. Signs must be at least five (5) feet from a curb or curb ramp when next to an ADA accessible-only parking space.
7. Sign must be freestanding.
8. The size of the sign shall not exceed a maximum of four (4) feet in height and three (3) feet in width.
9. Signs are to be constructed of metal or wood (not grained plywood). All sign edges must be covered with molding.
10. Sign lettering must be:
  - a. Appropriate to the scale of the sign
  - b. Not including advertising trademarks or logos, other than that of the business.
  - c. Professionally painted or applied vinyl letters and should not consist of interchangeable letters.
11. Signs may not be lighted or flashing in any manner. No attachments such as pennants, balloons, etc. are allowed.
12. Sign is to be displayed only during the business establishment's hours of operation.
13. Sign is the sole responsibility of the business owner. The business owner shall assume liability for claims, situations, or occurrences involving the sign. The City shall not be held liable for any incident arising as a result from a sign.
14. A sign not meeting all requirements is subject to enforcement action.
15. A sign in significant disrepair or that pose a hazard to pedestrians will be removed immediately.
16. Sign applicants shall sign a Hold Harmless and Indemnity Agreement with the City before a permit may be issued.

Name and Address of Business Owner: \_\_\_\_\_

\_\_\_\_\_

Name of Business: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address of Business: \_\_\_\_\_

**Attach a sketch or photograph of the proposed sign, including its dimensions (height and width) and a tax map of the property (available from the Real Estate Division of the Commissioner of Revenue's Office, Room 107, City Hall 715 Princess Anne Street or City GIS) showing the proposed location of the sign on the sidewalk.**

**I fully accept and agree to comply with the above conditions. I understand that failure to comply with said conditions constitutes grounds for the City to revoke this sign permit and remove this sign.**

Signature of Business Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_



## Hold Harmless and Indemnity Agreement

(Business Owner) \_\_\_\_\_ will defend,  
indemnify, keep and hold harmless the City of Fredericksburg, its Elected Officials,  
employees, and agents from all damages, judgments, expenses (including reasonable  
attorney fees) suffered because of the injury or the death of any person or persons, or  
because of damage to property that may arise out of, or as a consequence of A-Frame  
signage for (Name of Business) \_\_\_\_\_  
\_\_\_\_\_ located on City of Fredericksburg property at \_\_\_\_\_  
\_\_\_\_\_.

\_\_\_\_\_  
Name of Business Placing A-Frame Sign on  
City Property

\_\_\_\_\_  
Business Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

### *For Completion by the Community Planning & Building Department*

☐ **APPROVED**

☐ **DENIED**

Comments:

\_\_\_\_\_

Development Administrator:

\_\_\_\_\_

Date:

\_\_\_\_\_

Permit #: \_\_\_\_\_